

BTQG Board of Directors, July 13, 2026, Meeting Minutes

Location: Appletree Quilting Center

Present: Cathy Fulkerson, Mona Stevenson, Mindy Smith, Janet Hollandsworth, Willie Morris, Debbie Odor, Jim Reese, Pam Jost, Aisha Kareem, Janis Campbell, Barb Sanders, Lauri Murphy, Christine Relyea, Laurie Matthews, Barb Nixon

Absent: Martha Eberhard, Kitty Peer

Cathy Fulkerson called the meeting to order at 10:02am

Officers' Reports:

Cathy Fulkerson, CEO

No report

Janet Hollandsworth, Secretary: Minutes of June 8, 2026 BTQG Board of Directors Meeting reviewed and approved by acclamation.

Willie Morris, Treasurer: Willie read aloud the written June 24, 2026 Audit Committee letter (attached). Deb Odor made a motion to approve the Audit Committee report. The motion was seconded by Lauri Murphy. The motion was approved by acclamation.

The Financial Summaries Report, Treasurers Report, and General Ledger reports were provided to the board (attached).

Willie reported that the change in our insurance to liability only required the cancellation of the previous policy and the policy be written again. There will likely be a reduction in premium of \$163.00 per the insurance agent.

Mona Stevenson, Vice CEO: No Report

Mindy Smith, Past CEO: No Report

Jim Reese, Starlight President: Jim Reese reported that the guild needs to acquire a Mini to USB Coupler and that he will take care of that purchase. He also stated that cheat sheets for audio set up and the specific locations of audio equipment in the storage room need to be included on that cheat sheet. He plans to prepare this cheat sheet for future use.

Aisha Kareem, Janis Campbell, Chapter Programs: Aisha stated that several potential speakers wish to have workshops in conjunction with their programs. She reported that she had investigated the locations/pricing for those workshops. Janice asked for clarification as to the deadline for program information to be submitted for publication in the Membership Directory and was told mid-August.

Pam Jost, Membership: Pam reported that 82 membership applications for the 2026-2027 year have been received (new and renewals).

Laurie Murphy, Barb Sanders, Library: reported that 1 book was checked out and 4 books were

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returned during the July 2026 meetings. There was some discussion of a variety of ways to encourage use of the library.

Kitty Peer, Service Projects: Absent, No Report

Barb Nixon, Quilt Show: Barb (standing in for Martha Eberhard) reported that the committee has a meeting at 1:00pm today and that so far things are going well.

Christine Relyea, Newsletter: Articles are to be sent to her by 5pm on Wednesday, July 15, 2026.

Janet Hollandsworth, Website: No report

Laurie Matthews, Social Media: No Report. Aisha mentioned that there is nothing on the Facebook Page/Group regarding the quilt show.

Mona Stevenson, BTQG Assets Inventory: Will get the inventory list from Alice Leeper.

Karen Anderson, Membership Directory: No Report.

Mindy Smith, Winter Retreat: Mindy reported that due to major renovations at the Lodge of the Four Seasons, the hotel cannot provide the guild with a contract at this time for the BTQG Winter retreat of 2028.

New Business:

--**Zoom Account** will be renewed and paid by Cathy Fulkerson out of her Administration budget. There was some discussion about how the Zoom Account could be used (i.e. speakers from other countries or states, options for programs during winter months/inclement weather, etc). Aisha asked for clarification as to the venue for the January and February meetings (zoom or in person) and was told the decision was up to the program chairs.

--Fiscal Year Chapter Meetings & Annual Meeting Calendar was presented by Cathy Fulkerson. There was some discussion about the Annual Meeting date, and it was decided to leave it scheduled for June 5, 2027.

--Cathy Fulkerson reported that because she is a full-time teacher at Columbia Public Schools, beginning with the September 2026 board meeting, the board will meet at Deb Odor's home at 3:30pm on the 2nd Monday of each month.

Old Business:

Cathy Fulkerson reported that she had engaged a compliance specialist to review the Bylaws action from the 2026 Annual Meeting and that we may have violated our own bylaws. However, as we have not actually elected any officers to a multi-year term, there is no immediate issue. This review and discussion will continue at the next board meeting.

Meeting adjourned at 11:06am

Respectfully submitted, Janet Hollandsworth, Secretary

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